

The Ohio Prosecuting Attorneys Association is seeking candidates for the position of Executive Director. The Executive Director performs a variety of professional, executive and managerial duties relating to organizing and directing the day to day operations and function of the OPAA, including intergovernmental and interagency relations, legislative lobbying, policy analysis and research, education and program development, and general member assistance. The Executive Director currently supervises a staff of four.

The Executive Director's primary responsibility is as chief lobbyist, advocating the Association's positions with respect to legislation, rules and other public policy issues that impact Ohio's elected Prosecuting Attorneys and their staffs.

The successful candidate must possess a bachelor's degree from an accredited institution in a law and/or political science-related field. A strong preference will be given to a graduate from an accredited Law School with a Doctor of Jurisprudence degree with additional consideration given to a candidate with experience in criminal and/or civil prosecution.

Candidates should possess a knowledge of operational, political, community and economic issues related to or affecting legal/criminal prosecution, as well as the ability to implement budgets; plan, organize, direct and supervise the work of subordinates; communicate effectively verbally and in writing; establish and maintain effective working relationships with elected officials/prosecutors, legislators, other agencies and associations, the media, and the public.

Salary will be commensurate with experience. The position start date is intended to be September 1, 2017. Please submit a resume, letter of interest, writing sample and references by May 8 at 4:30pm to:

Ohio Prosecuting Attorneys Association
Attn: Human Resources
196 E State St # 2
Columbus, OH 43215